

Defiance Public Library Board of Trustees
Regular Board Meeting
February 26, 2025

The Board of Trustees of Defiance Public Library met for its monthly meeting on Wednesday, February 26, 2025, at the Defiance Public Library; notice of said meeting pursuant to O.R.C. 121 having been posted.

President Laura Rath Connor called the meeting to order at 5:00 pm. In attendance were board members: Beth Michel, Shari Hedge, S.G. Brugler, Dennis Sobecki, Chris Korhn, and Ken Boroff. Staff members present: CFO Nancy Roehrig and Director Cara Potter. Visitors: Judy Hasch, Tabitha Sullivan, Taryn Lawson, and Kathy Holtsberry.

The Finance Committee met on February 10, 2025, at 4:00 pm at the Defiance Public Library to review January 2025 financials. Committee Chair Ken Boroff, Board President Laura Rath Connor, CFO Nancy Roehrig, and Director Cara Potter were in attendance. Ken Boroff reported the PLF for January was 7.19% above estimates for the month, partially due to an additional distribution from the 2024 sales tax holiday. Expenditures were below estimates for the month. The CFO also reported that all payroll filings and reconciliations were completed before the January 31 due date.

Laura Rath Connor and Chris Korhn, Shari Hedge, and Judy Hasch updated the board on the activities of the Defiance Public, Johnson Memorial, and Sherwood Branch Libraries, respectively.

Consent Agenda

Dennis Sobecki moved and Ken Boroff seconded the motion to approve the Consent Agenda.

- Approval of the minutes of the Organizational Meeting and the Regular Library Board Meeting, both held on January 29, 2025.
- Approval of the January 2025 financial reports as reviewed by the Finance Committee and approval of the payment of bills for February 2025.
- Approval of the Fiscal Officer’s Report as presented.

Year-to-Date General Fund Activity through January 2025:

Beginning Balance	\$ 2,552,938.99
Revenue	+ 170,232.10
Expenses	- <u>147,478.27</u>
Month End Balance	\$2,575,692.82

December PLF	\$ 133,975.92
2024 Sales Tax Holiday	\$ 7,079.88

- Approval of the Library Operations Report as presented.
- Approval of the DPLS Department Reports as presented.
- Approval of the following revenue and appropriation adjustments:
 - An increase in Bequest Fund revenue in Unrestricted Contributions, Gifts for \$500.00. The donation is from Ann Small, to be used for renovations to the 1905 building after the annex is built.

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- An increase in General Fund revenue in Unrestricted Contributions, Gifts for \$90.00.
- An increase in General Fund appropriations in Adult/Reference Books of \$90.00.
The adjustments are for donations from the Korhn family in memory of Don Dunbar and Friends of Defiance Public Library in memory of Charline White.
- An increase in General Fund appropriations in DPL Children's Books for \$25.00.
The adjustment is to appropriate a donation made in December 2024 by St. Paul's United Methodist Preschool in honor of Rebekah DeVeaux.

Motion carried.

Items for Discussion

There were no Items for Discussion.

Other Items for Consideration

S.G. Brugler recommended the board read an article from February 25, 2025, in *The Blade* titled "Wood County library leaders plead for continued funding in state budget".

5:16 pm

Beth Michel moved and S.G. Brugler seconded the motion to enter into Executive Session for the purpose of discussing the employment of a public employee. Roll Call Ayes: Beth Michel, Shari Hedge, S.G. Brugler, Dennis Sobecki, Chris Korhn, Laura Rath Connor and Ken Boroff. Nays: None. Motion carried.

5:51 pm

The Board returned to Regular Session.

Meeting adjourned by Board President Laura Rath Connor at 5:52 pm.

The next Regular meeting of the library board is scheduled for Wednesday, March 26, 2025, at 5:00 pm at the Sherwood Branch Library, Sherwood, OH.

Laura Rath Connor President
Christine Korhn Secretary